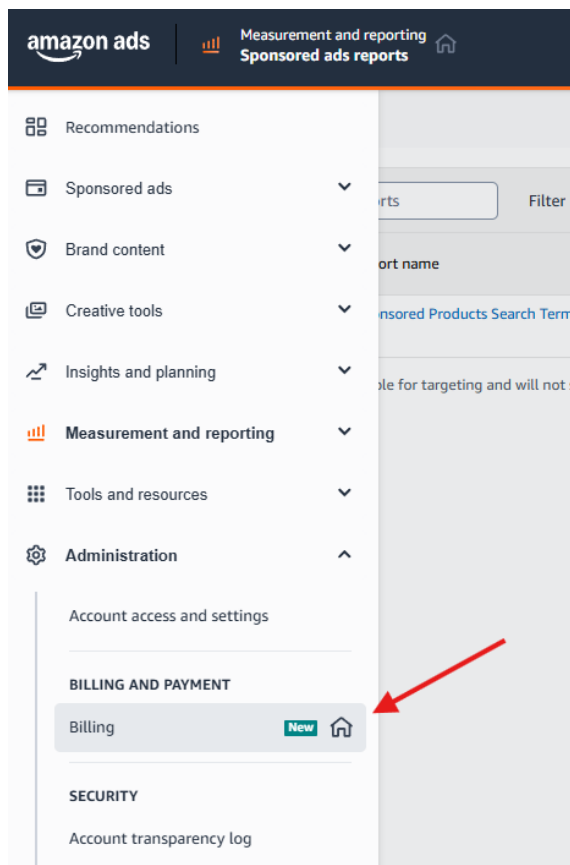




## Amazon Advertising Invoices – New Location in Seller Central Starting January 2025

Starting on January 2025, Amazon has moved where you are to get your Amazon Advertising Invoices. Prior to January 2025, Amazon would put these invoices with all the other Amazon Tax invoices, on the CA side in seller central, Tax Document Library, Sell Fee Invoices.

New Location: The Invoices are now under Reports, Advertising. This will redirect you to the Amazon Ads Screen. From there under the Gear icon you can click *Administration* and then *Billing and Payment*.





A new screen will load, and you can scroll down to Statements and Invoices. The statements are more high level and I would suggest using the invoices below that for your bookkeeping. We are also seeing an increase in advertising audits by CRA and having these on hand will make you better prepared.

On the Tax Invoice, you will want to record only the GST or HST paid. The Regulatory fees are the digital sales tax and not refundable, just a cost of business. In this case we want to claim back the \$41.46. The full amount was charged but we will break out that GST/HST portion.

Debit GST Payable \$41.46

Credit Amazon Ad Expense \$41.46

If your books and records and payments are in USD it might be easier for you to use the USD amounts in the summary.



## Tax Invoice

From	To	Invoice Information	
Amazon Advertising Canada, Inc 120 Bremner Blvd 26th Floor Toronto Ontario CA M5J 0A8 Tax Number 829685387 RT0001	Example Address Tax Number 888888888RT0001	Invoice Number Invoice Date Invoice Period Invoice Currency	85469CQPA25 02-Jan-2025 02-Dec-2024 - 02-Jan-2025 CAD

### Invoice Summary

Invoice Amount Due  
360.38 CAD

Total Campaign Charges	310.12 CAD
Total Adjustments	-0.28 CAD
Total Regulatory Fees	9.08 CAD
Subtotal	318.92 CAD
GST (13%) - CANADA	41.46 CAD
PST (0%) - ONTARIO	0.00 CAD
Tax Subtotal	41.46 CAD
Total Amount Due	360.38 CAD

### Payment Instructions

#### Your payment method

**Credit Card**  
Automatic charge to the credit card on file

Current payment method

The total amount due will be automatically charged to your credit card. No further action is required for this invoice




If you are Canadian should also make sure you have uploaded your GST/HST under on the Amazon.com side so that there are no GST/HST charged on your US Fees.

This is a good reminder to increase your billing/invoicing threshold for advertising with Amazon if you have not already done so. This will cut down on the number of invoices. For more information on how to do that, check out our post [here](#).

<https://jonescosman.com/how-to-increase-your-amazon-ppc-threshold-before-they-bill-you-from-500-per-invoice-to-10k-per-invoice.html>

## Statement Summary



Country	Invoice ID	Invoice Issue Date	Single-Country Campaign Charges (excluding tax)	Multi-Country Campaign Charges (excluding tax)	Total Campaign Charges (excluding tax)	Adjustments	Promotions	Taxes and Fees	Total Invoice Amount
Canada	80109CQ-PA25	02-Jan-2025	2,810.78 USD	-	2,810.78 USD	-	-	227.46 USD	<b>3,038.24 USD</b>
			4,001.68 CAD	-	4,001.68 CAD	-	-	323.83 CAD	4,325.51 CAD
United States	TRZD6Z0C B-603	02-Feb-2025	35,956.42 USD	-	35,956.42 USD	-257.20 USD	-	2.11 USD	<b>35,701.33 USD</b>